

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Board Workshop

Wednesday, October 2, 2013

5:00 p.m.

Chico Unified District Office, Large Conference Room

1163 East 7th St., Chico, CA 95928

AGENDA

1. CALL TO ORDER

2. CONSENT CALENDAR

2.1. EDUCATIONAL SERVICES

2.1.1. Consider Expulsion of Students with the following IDs: 52256, 52464, 74618, 79112

2.1.2. Consider Approval of the Consultant Agreements (2) with: 1) Professional Tutors of America and 2) The Community College Foundation to Provide Tutoring to Students That Have Requested State-Required Supplemental Services

2.1.3. Consider Approval of the Consultant Agreement with John Siebal to Provide Prevention/Intervention Work with Staff and Students for Reduction of Substance Use and Other Unhealthy Behaviors

3. DISCUSSION/ACTION CALENDAR

3.1. BOARD

3.1.1. **Discussion/Action:** Provide Input on Behalf of CUSD to the City of Chico Planning Department in Its Consideration of Granting a Use Permit to Allow McDonald's Corporation to Construct a Restaurant with Drive-thru on Property Located within One Block of Three CUSD School Sites (Eileen Robinson)

3.2. EDUCATION SERVICES

3.2.1. **Information:** Review of School Safety Plans to Ensure Compliance with Annual Notification to California Department of Education (Pedro Caldera)

3.3. BUSINESS SERVICES

3.3.1. **Information:** Measure E – Progress Report on Options and Alternatives Discussion for the District Facilities Master Plan (Michael Weissenborn)

4. CLOSED SESSION

4.1. Public comment on closed session items

4.2. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

5. RECONVENE TO REGULAR SESSION

5.1. Call to Order

5.2. Report Action Taken in Closed Session

6. ADJOURNMENT

Elizabeth Griffin, President
Board of Education
Chico Unified School District

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chiocusd.org.

PROPOSED AGENDA ITEM: Professional Tutors of America and The Community College
Foundation Consultant Agreements

PREPARED BY: Janet Brinson, Director

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: October 2, 2013

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students' academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

None to the General Fund.

Mandatory Instructions
(click to view)

CA#

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Professional Tutors of America
 Street Address/POB: 3550 E. Birch, Suite 108
 City, State, Zip Code: Brea, California 92821
 Phone: 800-832-2487 Fax: 714-671-1887
 Taxpayer ID/SSN: 33-0015574

This agreement will be in effect from: 10/03/13 to: 05/30/14

Location(s) of Services:

In-Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)
 Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
 Title I requirement to provide individual tutoring services for program-qualified students.
5. Funding/Programs Affected: (corresponding to accounts below)
 - 1) Title I
 - 2)
 - 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	3010	0	1012	1000	5800	570	6700
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 866.28 Per Unit, times 40.00 #Units = \$ 34,651.20 Total for Services

9. Additional Expenses

Sixty Eight Dollars per hour allows 40 students \$
 approximately 12.75 hours of tutoring. \$

Total of Additional Expenses \$ 0.00
 Grand Total \$ 34,651.20

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

CA#

Consultant Name: Professional Tutors of America

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf. IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement).
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Robert Harraka
(Signature of Consultant)

Robert Harraka

(Printed Name)

9/25/13
Date

13. RECOMMENDED:

Janet Brinson
(Signature of Originating Administrator)

Janet Brinson, Director

(Printed Name)

9/27/13
Date

14. APPROVED:

Dave Scott
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende

(Printed Name)

09/25/13
Date

APPROVED:

Jaelyn Kruger
(Signature of District Admin, Business Services)



Consultant



Contract Employee

Jaelyn Kruger Director, Fiscal Services

(Printed Name)

9/25/13
Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):



Partial Payment through:

Date



Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)



Send to Site Administrator:

(Date Check Required)



Mail to Consultant

\$

(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

Mandatory Instructions
(click to view)

CA#

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached If not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached If not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: The Community College Foundation
 Street Address/POB: 1901 Royal Oaks Dr., Suite 100
 City, State, Zip Code: Sacramento, CA 95815
 Phone: 866-266-2655
 Taxpayer ID/SSN: 68-0016439

This agreement will be in effect from: 10/03/13 to: 05/30/14

Location(s) of Services:

In-home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)
 Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
 Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title I
- 2)
- 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	3010	0	1012	1000	5800	670	6700
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 866.28 Per Unit, times 20.00 #Units = \$ 17,325.60 Total for Services

9. Additional Expenses

Fifty Dollars per hour allows 20 students	\$		Total of Additional
approximately 17.33 hours of tutoring	\$	\$ 0.00	Expenses
		\$ 17,325.60	Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

CONSULTANT TERMS AND CONDITIONS

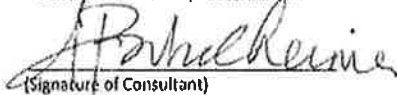
(Applicable, unless determined to be Contract Employee-See BS 10a)

CA#

Consultant Name: The Community College Foundation

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

Andrea Blbelheimer, Director
(Printed Name)

9/25/2013
Date

13. RECOMMENDED:


(Signature of Originating Administrator)

Janet Brinson, Director
(Printed Name)

9/25/13
Date

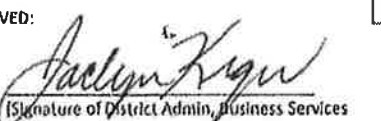
14. APPROVED:


(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende
(Printed Name)

09/25/13
Date

APPROVED:


(Signature of District Admin, Business Services)

☒ Consultant ☐ Contract Employee

Jaclyn Kruger Director, Fiscal Services
(Printed Name)

9/25/13
Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: _____ Date _____
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: _____ (Date Check Required)
☐ Mail to Consultant

\$ _____
(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

PROPOSED AGENDA ITEM: John Siebal, Contracted Employee

Prepared By: Janet Brinson

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: October 2, 2013

Background Information

John Siebal is a Prevention/Intervention Specialist. In support of the educational mission of Chico Unified School District, Mr. Siebal works with students who are at-risk and/or struggling with issues of substance abuse, violence prevention, anger-management. John Siebal is a licensed counselor and meets with students and families to work out difficult and complex family, psychological, emotional, and motivational issues. During the school year, he facilitates educational support groups and smoking prevention student/peer education trainings. In addition, he assists with classroom presentations in areas such as depression, anti-suicide education, stress management, positive problem solving techniques/self care.

Education Implications

John Siebal addresses issues that may interfere with the educational goals of students at Chico and Fair View High Schools. By using this resource we find that we have increased safety at the school sites through these prevention/intervention services.

Fiscal Implications

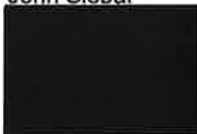

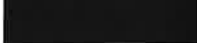

There is no impact to the general fund.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
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(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: John Siebal
Street Address/POB: 
City, State, Zip Code: 
Phone: 
Taxpayer ID/SSN: 

This agreement will be in effect from: 10/03/13 to: 06/05/14

Location(s) of Services:

Chico and Fair View High Schools

3. Scope of Work to be performed: (attach separate sheet if necessary)
Prevention/intervention work with staff and students, including individual and group work related to substance use, anger and other acting-out behaviors. Additional 10 days required for preparation of support groups, scheduling and educational resources.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
Reduction of substance use and other unhealthy behaviors.
5. Funding/Programs Affected: (corresponding to accounts below)
1) Fair View High Title I and EIA
2) Chico High, EIA
3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	25	01	3010	0	3200	1000	5800	030	
2)	25	01	7090	0	3200	1000	5800	030	
3)	50	01	7090	0	1110	1000	5800	010	

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 264.00 Per Unit, times 147.00 #Units = \$ 38,808.00 Total for Services

9. Additional Expenses

*\$264.00 per day for 147days

\$
\$

Total of Additional
Expenses
\$ 0.00
\$ 38,808.00 Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

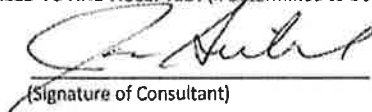
CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: JOHN SIEBAL

1. The Consultant will perform said services Independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an Independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, Indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to Injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chicousd.org/documents/BUSINESS/Consultant Agreement/BS 10a 11 04 rev.pdf](http://www.chicousd.org/documents/BUSINESS/Consultant%20Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

John Siebal

(Printed Name)

9/25/13
Date

13. **RECOMMENDED:**

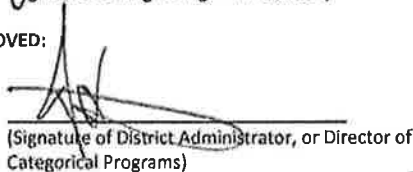

(Signature of Originating Administrator)

Janet Brinson, Director

(Printed Name)

9/25/13
Date

14. **APPROVED:**


(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende

(Printed Name)

09/26/13
Date

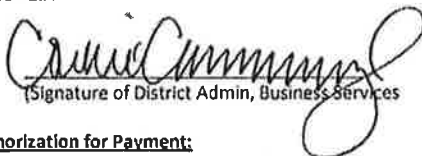
APPROVED:

☐

Consultant

☐

Contract Employee


(Signature of District Admin, Business Services)

Connie Cavanaugh, Director

(Printed Name)

9-26-13
Date

15. **Authorization for Payment:**

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: _____ Date _____
☒ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

☐ Send to Site Administrator: _____ (Date Check Required)
☐ Mail to Consultant

\$ _____
(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

Agenda Item Request

Board Member: Eileen Robinson Date: September 11, 2013

Under Which of the Board's Adopted Goals Does This Topic Fall?

- ☐ Goal #1: To provide every student with the opportunity to attain increasing levels of individual achievement that prepares them for success in the 21st Century
- ☒ Goal #2: To provide a safe, healthy, and engaging environment for learning to take place
- ☐ Goal #3: To build effective partnerships with our constituents
- ☐ Goal #4: To monitor and adjust our district budget to ensure solvency and local control of our schools

Proposed Agenda Topic: *(briefly describe)*

Provide input on behalf of CUSD to the City of Chico Planning Department in its consideration of granting a use permit to allow McDonald's Corporation to construct a restaurant with drive-thru on property located within one block of three CUSD school sites.

Use permit hearing is scheduled for October 3, 2013.

Staff Action Needed: *(please describe what information you will need from District staff):*

Input from affected school administrators regarding impact of increased East Avenue traffic during peak student presence hours, i.e. before school, kindergarten mid-day start and ending times and end of day period for Marigold, Loma Vista and Pleasant Valley.

Assessment of safety issues surrounding increased student exit and entrance requests during evening activities considering entrance and egress after dark both while driving and walking to and from activities.

Consensus Reached?

☒ Yes

☐ No

Date of Meeting on Which Agendized:

Oct. 2, 2013

AGENDA ITEM: Review of School Safety Plans to Ensure Compliance with Annual Notification to California Department of Education

Prepared by: Pedro Caldera, CJHS Principal

☐ Consent

Board Date October 2, 2013

☒ Information Only

☐ Discussion/Action

Background Information

Education Code requires that each Board of Education notify the CDE of any schools that do not have a school safety plan. The Plans have been reviewed for each school in Chico Unified School District. The plans submitted do meet the State requirements. Therefore all schools in CUSD remain in compliance with respect to school site safety plans. The Board is asked to accept the school site safety plans.

Educational Implications

Having appropriate school safety plans allows for a more orderly and well prepared educational environment. CUSD has a long and rich history of being a leader in Northern California with respect to preparing for, managing, responding and debriefing school crises. We have an excellent relationship with emergency service providers that have served the community well.

Fiscal Implications

None.

AGENDA ITEM: Measure E Board Workshop – Progress Report on Options and Alternatives Discussion for the District Facilities Master Plan

Prepared by: Michael Weissenborn, Director, Facilities & Construction

☐ Consent

Board Date October 2, 2013

☒ Information Only

☐ Discussion/Action

Background information

The District Facilities Master Planning process provides the opportunity to take inventory of our existing facilities and take a look toward the future to establish desired facilities standards and objectives. This workshop will focus on the long range, 15 to 20 year, and the short range 5 to 10 year options.

The Facilities Master Planning Team will present additional data and developed options from the last Board Workshop. One area of focus will be an initial list of priorities to be used for discussions during the upcoming Community Meetings. Members of the School Board will be given an opportunity to share their thoughts regarding the options and the initial priority list. The School Board will be asked to consider reducing, combining or adding options and adjusting the priority list.

This is the third meeting in a series of upcoming opportunities for the School Board to express their thoughts regarding a variety of facility related topics, to the Master Planning Team.

We look forward to a valuable dialogue covering a wide variety of topics important to the planning process.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The Facilities Master Plan will be funded out of Measure E bonds. Projects identified in the Facilities Master Plan will be funded by a variety of sources including Measure E bonds, the State School Facilities Program, Developer Fees and other grant programs as applicable.